



CITY OF CANBY JOB ANNOUNCEMENT

Senior Planner Development Services

Full Time / Non Exempt / AFSCME Represented

Salary: \$66,204 - \$85,368 / annual salary, plus City paid PERS and benefits

Opens: July 26, 2018

Closes: Open until Filled – *First review begins August 13, 2018*

Apply to: Human Resource Department
City of Canby
PO Box 930
Canby, OR 97013
(503) 266-0699 fax
zeibera@canbyoregon.gov

The City of Canby is seeking a candidate with advanced level Oregon planning experience. The ideal candidate will have a background in development review and the preparation of associated staff reports and recommendations on development projects that meet code standards and review criteria. Supervisory experience is desired as the Senior Planner will serve as Acting Planning Director as needed. The City is making proactive efforts with succession planning and hopes to recruit candidates interested in personal growth and development opportunities as well as the growth and development of the City of Canby.

SUMMARY AND REQUIREMENTS: Serve in a lead capacity in the performance of all aspects of a variety of complex technical land use planning work, including current planning, long range community and comprehensive planning, transportation planning, special planning studies, capital improvement project planning work, code and policy development, and major development planning projects as needed. Assist in conducting and implementing regional planning initiatives in coordination with other local, state, and federal agencies. Perform complex and challenging specialized functions with a minimum of direction and supervision that includes providing assistance to citizens, developers, and the business community on short and long-range planning projects and applicable city policies and implementing ordinances. Equivalent to a Bachelor's degree in planning, geography, architecture, urban studies, or related field and five years of professional planning experience, or a Master's degree in the above fields and two years of experience or any satisfactory combination of experience and training which clearly demonstrates the knowledge, skills and abilities to meet the job qualification requirements. *(Refer to full Job Description for additional information and requirements.)*

APPLICATION MATERIALS: A completed and signed City application, resume and cover letter must be received by the Human Resource Department for the application to be complete. Electronic copies are accepted with a signature. Application materials can be picked up at Canby Civic Offices 222 NE 2nd Ave., Canby OR 97013., downloaded from www.canbyoregon.gov, or requested by mail by calling Human Resources at (503) 266-0635.

SELECTION PROCESS: Application materials will be used to select finalists. Candidates selected for further consideration will be invited to an oral interview. Prior to hiring, the successful candidate may be subject to a pre-employment background investigation, including a criminal check and reference checking.

NOTIFICATION: Applicants who were not selected will be notified once the position has been filled.

EQUAL OPPORTUNITY EMPLOYER: The City of Canby is an Equal Opportunity Employer dedicated to a policy of non-discrimination in employment on the basis of race, color, religion, sex, national origin, age, or physical disability. The City of Canby provides access, equal opportunity and reasonable accommodation in its services, programs, activities, education and employment for individuals with disabilities. To request disability accommodation, contact the Human Resource Department at (503) 266-0635.